

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
<p>21 September 2017</p> <p>117/1718</p>	<p>Item 41 Naming of Laneway in Binnaway 117/1718 RESOLVED that Council reject the decision of the Geographical Names Board and seek to have the laneway off Bullinda Street between David Street and Renshaw Street in Binnaway named Meyers Lane.</p>	<p>DTS</p>	<p>22.08.18 – Response received from GNB upholding decision to reject Meyers Lane. Matter to be referred to the Minister for Roads.</p> <p>05.09.18 – Preparation of letter to Roads Minister requesting reconsideration of GNB’s decision to reject Meyers Lane.</p> <p>18.09.18 – DTS provided with details of previous correspondence to assist with preparation of a submission to the Roads Minister.</p> <p>29.09.18 – Letter to Minister drafted.</p> <p>5.11.18 – Letter to Minister redrafted.</p> <p>4.12.18 – Awaiting response from Minister.</p> <p>6.02.19 – A letter of appeal was sent to the Minister for Roads, Maritime & Freight in November 2018. Awaiting response.</p> <p>11.3.19 – awaiting response.</p> <p>16.09.19 – To date a response has not been received from the Minister. A second letter of appeal was forwarded to the Minister for Regional Transport & Roads on 16.09.2019.</p> <p>08.11.19 – Awaiting response from Minister.</p> <p>02.12.19 – Response letter received from the Minister for Transport and Roads, Paul Toole advising that Transport for NSW cannot overturn the decision made by the GNB in relation to the naming of Meyers Lane, Binnaway. This matter has been referred to the Minister for Customer Service for consideration.</p> <p>10.02.2020 – Awaiting response from the Minister.</p> <p>03.03.20 – Follow up letter forwarded via post to the Minister for Customer Service, Victor Dominello on 26 February 2020</p> <p>01.04.20 – Response received from the Minister for Customer Service on 10 March advising that the matter falls under the Hon. Paul Toole, Minister for Regional Transport and Roads portfolio. Follow up email forwarded to the Minister for Roads on 1 April. Awaiting response.</p>

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21 September 2017 121/1718	<p>Item 46 Acquisition of Lot 2, Section 23, Deposited Plan 758051 – Part Baradine Hall 121/1718 RESOLVED:</p> <p>2. That Council acquires Lot 2, Section 23, DP758051 pursuant to the provisions of Sections 186 and 187 of the Local Government Act 1993.</p> <p>3. Council make an application to the Minister and the Governor for approval to acquire the land described Lot 2, Section 23, DP758051 under Section 186 and 187 of the <i>Local Government Act 1993</i>.</p> <p>4. That once acquired the land be classified as Operational Land under the Local Government Act 1993 then be consolidated with Lot 4, Section 23, Deposited Plan 758051.</p> <p>5. Pay any compensation in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>6. That the Mayor and General Manager be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.</p>	<p>DTS</p>	<p>24.09.18 – Council appointed Crown Land Manager. Acquisition request to be made</p> <p>2.10.18 Compulsory Acquisition under draft.</p> <p>8.11.18 – Draft application to be completed next week for approval.</p> <p>5.12.18 – Advice received from legal – Certificate of Title (COT) is required before acquisition – new COT is required to be issued with WSC named as proprietor.</p> <p>29.01.19 – Advice from legal – application for the original COT is required prior to Council being appointed as new trustee – paperwork and statutory declaration to be completed by legal for GM’s signature.</p> <p>05.03.19 – Paper work prepared for statutory declaration for execution by GM</p> <p>29.03.19 – Statutory declaration sent to Council’s solicitor 7 March 2019, to be sent with application for replacement COT</p> <p>06.06.19 – Statutory declaration executed and application for replacement COT lodged.</p> <p>05.07.19 – Council has received new COT and has been appointed Trustee of the Hall</p> <p>30.08.19 – Land is now in Council’s name. Consolidate Lots 2 and 4 for DA toilet block to be completed.</p> <p>30.09.19 – Consolidation form sent to Director for approval then to be sent to Property NSW in Bathurst.</p> <p>08.11.19 – Letter received from Clarke and Cunningham with advice and recommendations:</p>

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21 September 2017 121/1718 (cont)	Item 46 Acquisition of Lot 2, Section 23, Deposited Plan 758051 – Part Baradine Hall 121/1718 RESOLVED:	DTS	1. Obtain Minister's consent in relation to Lot 4. 2. Utilise Council's powers pursuant to sec 36 of the Trustee Act. 3. Before seeking Minister's consent, agree with community group terms and conditions of proposed lease. 7.11.19 – Meeting to be arranged. 07.04.20 – No action on meeting. Licence conditions being reviewed. 08.05.20 – Clarke & Cunningham to follow up with community group.
21 September 2017 122/1718	Item 47 Compulsory Acquisition – Coonabarabran Visitors Information Centre Car Park 122/1718 RESOLVED: <ol style="list-style-type: none"> 1. Council proceed with the compulsory acquisition of the land described as Lot 589, DP721790 for the purpose of car park in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. Council make an application to the Minister and the Governor for approval to acquire the land described as Lot 589 DP721790 by compulsory process under section 186 of the <i>Local Government Act 1993</i>. 3. The land is to be classified as operational land upon acquisition. 4. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land. 	DTS	24.09.18 – Legal advice sought for the pre-acquisition notices – as required by Guidelines – Notifications to be sent to adjoining landowners 2.10.18 Notifications being prepared. 24.10.18 Letters have been sent to the Valuer General. Still waiting to hear from Crown Lands as to whether Pre-Acquisition Notices are needed. 8.11.18 – PAN issued on Crown Lands 7/11/18 29.03.19 – extension of time to 120 days – gazettal required prior to 5 June 2019. 3.05.19 – Gazettal & acquisition completed, 31.05.19 – Certificate of Title received and filed. 05.07.19-30.08.19 - Valuation of land in progress 08.11.19 – File with Planning Department. 27.11.19 – Valuation of land undertaken and report o November Council Meeting for allocation of funds for payment of compensation. Compensation Notice signed and sent to Crown Lands 27.11.19 5.12.19 to 07.01.20 – No further action until Acceptance of Offer of Compensation and Deed of Release are signed by State of NSW 24.01.20 – payment of compensation made 22 January 2020. 11.05.20 – advice received from DPIE, in response to council's letter to Minister, that funding may be sought through Crowns Reserves Improvement Fund

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21 September 2017 123/1718	<p>Item 48 Compulsory Acquisition – Part Crown Road Adjacent to Lot 102, DP1201959 123/1718 RESOLVED:</p> <ol style="list-style-type: none"> 1. Council proceed with the compulsory acquisition of the land described Crown Road adjacent to Lot 102, DP1201959 for the purpose of expansion of Warrumbungle Quarry in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. Council make an application to the Minister and the Governor for approval to acquire the land described as Crown Road adjacent Lot 120, DP1201959 by compulsory process under Section 186 of the <i>Local Government Act 1993</i>. 3. The land is to be classified as operational land upon acquisition. 4. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land. 	<p>DTS</p>	<p>18.09.18 – Extension of time granted from Crown Lands. Waiting on Crown Lands and LPI to register plan to attach to application 2.10.18 Crown Lands have signed Registration. Registration back with LPI. 24.10.18 OLG Legal making contact with LPI Legal regarding signing of the Plans. 8.11.18 – contact made with OLG 8/11/18 to find out the progress of this plan. 30.11.18 – contact made with OLG – no progress to date with OLG Legal. 05.07.19 – Consent for the acquisition to proceed revoked by Department of Industry on 17.05.19 as the land is now subject to a Native Title Claim. Further advice on options to move forward being sought. 30.08.19 – Council to decide whether to proceed with matter due to Native Title Claim. Decision to be made before 18/10/19 or NSWLRS will reject 27.09.19 – Email sent confirming that Council wishes to continue with the acquisition. Awaiting further advice. 08.11.19 – Current plan not suitable for acquisition process. New plan to be lodged at Land Registry Services to trigger the acquisition process. 27.11.19 – Invoice received from Monteath and Powys \$1320 to relodge and finalise DP. 07.04.20 – Survey plan has been registered with LRS. Advice being sought on new application process. 29.04.20 – Clarke & Cunningham reviewing application process.</p>

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<p>19 October 2017</p> <p>162/1718</p>	<p>Item 35 Road Closure Part Castlereagh Avenue Binnaway for the Pump House Camping Ground Binnaway</p> <p>162/1718 RESOLVED that Council continues the part road closure of Castlereagh Avenue, Binnaway updating the licence agreement and submitting a Development Application for the Pump House Camp Ground, Binnaway as resolved previously via Resolution 87/1617.</p>	<p>DTS</p>	<p>6.09.18 – Application to close Castlereagh Avenue approval in principal on condition easement for powerlines is created</p> <p>24.09.18 – plans submitted to LPI</p> <p>24.10.18 Letters drafted for neighbours notifying of Road Closure.</p> <p>8.11.18 – Advertisement and letters sent. 28 days notice required.</p> <p>5.12.18 notification period closed – no submissions – contact Crown Lands for next step</p> <p>8.02.19 – surveyor contracted to complete plan for road closure.</p> <p>5.03.19 – quotes being received for surveying</p> <p>5.04.19 – Business paper to April Council meeting, quotes due 5 April for survey of area; supvote will be required for the surveyors costs. Development Application and Licence agreement will be updated once the land has been transferred to Council and classified as operational land.</p> <p>3.05.19 Surveying to commence. DA & Licence Agreement will be updated once land has been transferred to Council.</p> <p>31.05.19 – surveyor engaged to undertake survey work.</p> <p>05.07.19 – surveyor has been on site to undertake work, survey report to be completed and sent to Council</p> <p>30.07.19 – Additional survey to be completed, first survey didn't include all of area.</p> <p>30.09.19 – Survey scope and quotation is under review.</p> <p>07.11.19 – Surveyor engaged for additional survey.</p> <p>24.02.20 – survey completed,</p> <p>09.03.20 – Awaiting survey information.</p> <p>07.04.20 – Survey plan completed.</p> <p>29.04.20 – Plan has been registered on 10 April. Gazettal Notice to be lodged by Clarke & Cunningham.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
16 November 2017 197/1718	<p>Item 27 Boundary Adjustment between Mid-Western Regional Council and Warrumbungle Shire Council 197/1718 RESOLVED that Council:</p> <p>6. Authority be granted to affix the Common Seal of the Council to any documentation required to effect boundary adjustment.</p>	DTS	<p>18.09.18 No action until Ministers approval 5.03.19 – still awaiting Ministers approval 5.04.19 – Business paper to April Council meeting, still awaiting Ministers approval. 05.07.19 – Still awaiting Ministers approval 30.08.19 – OLG to redraft and resubmit the application. Did not reach Governor before caretaker period for March election. OLG can not give a timeframe for completion at the moment. 01.10.19 – Advice received from OLG advising proclamation in government Gazette 102 of 6 September 2019 altering the LGA boundary. 08.11.19 – Letter sent to OLG confirming Council wishes to proceed with alteration. 04.12.19 – Review of process being undertaken. 07.04.20 – No action to report.</p>
16 November 2017 198/1718	<p>Item 28 Industrial Land Subdivision 198/1718 RESOLVED:</p> <p>1. That Council considers the proposal to subdivide and sell the land in Ulan Street as Industrial blocks.</p> <p>2. That Council allocates \$20,000 for preliminary plans, survey works and valuation of the Industrial land blocks in Ulan Street,</p> <p>3. That Council investigate further costs involved with preparation of the Industrial blocks for selling, such as provision of services, road and drainage works etc.</p> <p>4. A further report be presented to Council (detailing proposed plans) when the costs for development are known</p>	DEDS	<p>19.9.18 – Application lodged 2.10.18 – Awaiting Premier and Cabinet decision 06.06.19 – no decision from DPC, though investigations for additional funding in progress 05.07.19 – Currently in the process of providing more information which has been requested by Premier and Cabinet. 31.07.19 - information sent to Premier and Cabinet still waiting on supporting information from local businesses 23.08.19 – final information sent to DPC on 19.08.19 03.09.19 – Application under assessment by funding body 23.09.19 – Further information required by funding body supplied. Application still under assessment. 01.10.19 to 29.10.19 - Application under assessment by funding body</p>

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<p>16 November 2017</p> <p>198/1718 (cont)</p>	<p>Item 28 Industrial Land Subdivision 198/1718 RESOLVED:</p>	<p>DEDS</p>	<p>11.11.19 – Application under assessment by funding body 25.11.19 - Jonothan Wheaton cancelled proposed Coonabarabran Industrial Estate site visit. Emailed DP&C business case manager on 28.11.19 to reschedule meeting, waiting for response 5.12.19 – Application under assessment by DPC 24.12.19 – Application unsuccessful. Feedback from DPC being sought 16.01.20 – Teleconference organised for 17 January to receive application feedback. 24.01.20 – 2 main points from feedback – 1. Funding from Commonwealth as co-contribution 2. Interested businesses needed to contribute to State economy such as ag export, manufacturing and tourism – not services 04.02.20 Further report to be presented to Council on whether or not to continue pursuing subdivision of the land. 24.02.20 Investigating alternate funding 06.03.20 - Report under preparation for Councils consideration 23.03.20 – Report being drafted for April Council Meeting 03.04.20 – Report being drafted for future Council meeting 21.04.20 – report being drafted for May Council Meeting 12.05.20 – Report to May Council Meeting Completed</p>

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21 June 2018 450/1718	<p>Item 18 Operational Plan 2018/19 and Delivery Program 2018/22 to 2021/22 450/1718 RESOLVED that Council:</p> <p>5. Grant St John's School Baradine access to water at no cost from the sports field bore until a report is brought back to Council. Water shall be provided only in conjunction with Council's operational needs to water nearby Council fields.</p>	DEDS	<p>9.07.18 – Action taken and school advised. 25.07.18 –Further report to Council 7.09.18 – The school is receiving water when Council irrigates the oval. Further investigations are required for the final report. 24.09.18 – Investigations not completed. 12.11.19 – DTS will need to arrange/confirm that the bore is being metered. Generally watering at the same time as oval watering would be acceptable. 05.12.19 - bore still not metered 07.02.20 – Awaiting advice on bore meterage 06.03.20 - meter being ordered and will be installed upon arrival, by Warrumbungle Water staff 03.04.20 – Meter arrived yet to be installed. 28.04.20 – Updated report to be prepared for Council meeting. 12.05.20 – Report to May Council meeting Completed</p>
19 July 2018 25/1819	<p>Item 19 Options for Upgrade / Refurbishment of Coonabarabran, Coolah and Dunedoo Sewerage Treatment Plants 25/1819 RESOLVED that Council:</p> <p>2. Adopt the preferred options set out in this report as follows:</p> <ul style="list-style-type: none"> • Coonabarabran STP – Option 2 – Refurbish – Capital Cost \$2,430,000 • Coolah STP – Option 4 – New IDEAT – Capital Cost \$3,940,000 • Dunedoo STP – Option 2 – Refurbish – Capital Cost \$1,700,000 	DEDS	<p>5.9.18 –a consultant has been contacted to prepare a technical brief for concept designs as well as for the refurbishment of the Coonabarabran plant 10.10.18 – feedback has been received from DOI on the options assessment and selection and been discussed with both the consultant and DOI; recommendation for Coolah is to add a feasibility study on alternative sites (less flood prone and less close to housing with possibly more effluent reuse opportunity); new EPL conditions will need to be negotiated with the EPA for all sites – outcome of those may impact pathway forward 5.12.18: alternative site assessment received, needs to be presented to DOI; EPL conditions will be negotiated with EPA on 10/12 8.2.19 – update report on Coolah STP submitted to February Council meeting.</p>

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19 July 2018 25/1819 (cont)	<p>Item 19 Options for Upgrade / Refurbishment of Coonabarabran, Coolah and Dunedoo Sewerage Treatment Plants</p> <p>25/1819 RESOLVED that Council:</p> <p>2. Adopt the preferred options set out in this report as follows:</p> <ul style="list-style-type: none"> • Coonabarabran STP – Option 2 – Refurbish – Capital Cost \$2,430,000 • Coolah STP – Option 4 – New IDEAT – Capital Cost \$3,940,000 • Dunedoo STP – Option 2 – Refurbish – Capital Cost \$1,700,000 	<p>DEDS</p>	<p>28.03.19 – see Resolution 277/1819.</p> <p>3.6.19 – concept design tenders being finalised for Coonabarabran and Dunedoo STPs, Coolah needs further investigation, see resolution 277/1819</p> <p>6.8.19 – Coonabarabran/Dunedoo tenders and Coolah EOI advertised</p> <p>6.9.19 – received 6 tenders for Dunedoo and 7 for Coonabarabran Concept Designs, Public Works assessing them, report/recommendation expected to Council in October 2019; Coolah EOI re-advertised</p> <p>04.10.19: tender assessment for Dunedoo and Coonabarabran near complete – report scheduled for November 2019 meeting; extended Coolah EOI closed today (no submissions received)</p> <p>02.12.19: resolution passed re Dunedoo/Coonabarabran tenders – need to award contract</p> <p>16.01.20 – Contract to be awarded</p> <p>07.02.20 : Contractor engaged for Coonabarabran/Dunedoo STP Concept Designs; inception meetings + site visits held; Coolah – external PM engaged to progress/re-start negotiations with EPA/DPIE to built new plant at current site</p> <p>26.02.20 - seeking quotes for flood studies</p> <p>06.03.20 - quotes were sought and received and are currently being assessed for flood studies in Binnaway, Coolah, Coonabarabran, Dunedoo and Mendooran; for Coolah this will confirm the level (and additional cost) at which a plant would need to installed at the current site; additionally, relevant land holders are intended to actively be approached to sell land as alternative STP location and/or to re-use effluent</p>

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19 July 2018 25/1819 (cont)	<p>Item 19 Options for Upgrade / Refurbishment of Coonabarabran, Coolah and Dunedoo Sewerage Treatment Plants 25/1819 RESOLVED that Council:</p> <p>2. Adopt the preferred options set out in this report as follows:</p> <ul style="list-style-type: none"> • Coonabarabran STP – Option 2 – Refurbish – Capital Cost \$2,430,000 • Coolah STP – Option 4 – New IDEAT – Capital Cost \$3,940,000 • Dunedoo STP – Option 2 – Refurbish – Capital Cost \$1,700,000 <p>3. that Council proceed to undertake the upgrade of the Coolah STP as first priority followed by Coonabarabran and then Dunedoo but conjointly seek tenders for all inlet works for all three sewerage treatment plants.</p>	DEDS	<p>28.04.20 – designs progressing for Dunedoo and Coonabarabran: Flood study underway for Coolah</p> <p>25.07.18 – Noted 10.10.18 – DOI agreed with Coolah being dealt with as first priority but puts Dunedoo second, then Coonabarabran 12.11.19 – Dunedoo and Coonabarabran had concept design submissions assessed. Coolah is behind due to EPA/DPIE request to look at an alternative site 2/12/19: resolution passed re Dunedoo/Coonabarabran tenders – need to award contract 16.01.20 – Contract to be awarded 07.02.20.- refer to item 2 of resolution 25/1819 06.03.20 – no further update 26.03.20 – refer to item 2 of resolution 25/1819: contracts awarded for Dunedoo and Coonabarabran concept designs, commenced Feb 2020; order raised for flood studies to be undertaken. 28.04.20 – designs progressing for Dunedoo and Coonabarabran: Flood study underway for Coolah</p>

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19 July 2018 Cont. 25/1819	<p>Item 19 Options for Upgrade / Refurbishment of Coonabarabran, Coolah and Dunedoo Sewerage Treatment Plants</p> <p>4. 25/1819 RESOLVED Seek section 60 of the <i>Local Government Act 1993</i> (NSW) approvals for all three sewerage treatment plants for undertaking the modification and improvements.</p>	DEDS	<p>5.09.18 – Section 60 endorsement of the preferred options has been sought through DOI Water repeatedly and is required to progress to Concept Design. The EPA is supporting Council to speed up this process.</p> <p>10.10.18 – comments have been received back from DOI, Section 60 approval is not considered appropriate at this stage as the options require further development; follow up meetings were held in Jan 2019 and June 2019.</p> <p>5.7.19- Section 60 approval will to be applied for at the end of the Concept design; to complete this falls under the responsibility of the contractor/consultant as per tender</p> <p>04.10.19- kept DPIE informed of tender process</p> <p>05.12.19: kept DPIE informed of selected tenderer and their proposals</p> <p>16.01.20 – Inform DPIE of tenderer once Contract has been awarded</p> <p>07.02.20 DPIE and EPA kept informed on progress on Dunedoo and Coonabarabran Concept Designs</p> <p>26.02.20 - teleconference held with DPIE and consultant to confirm design basis Dunedoo/Coonabarabran; Coolah requires flood study</p> <p>25.03.20 – design basis report received for Dunedoo; order raised for flood studies</p> <p>24.04.20 – meeting scheduled with Consultant to discuss Coonabarabran / Dunedoo site constraints and design basis.</p> <p>28.04.20 – Consultant engaged to perform flood study for Coolah Site</p>
19 July 2018 32/1819	<p>Item 26 Questions for the Next Meeting 32/1819 RESOLVED that:</p> <p>2. Council develop a policy for the use of quarries across the Warrumbungle local government area.</p>	DTS	<p>3.01.19 – Existing operational policy has been reviewed. Amended policy to include revised landowner agreement and requirements set out pit restoration by Office of Local Government.</p> <p>04.12.19 – No action. Review to be scheduled.</p> <p>07.04.20 – No action to report.</p> <p>08.05.20 – No action to report.</p>

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16 August 2018 64/1819	<p>Item 20 Fixing Country Roads – Round 4 64/1819 RESOLVED that Council apply for funding under the NSW Restart Fixing Country Roads Program Round 4 for the following projects:</p> <p>6. Bridge over unnamed creek on Warrumbungles Way (MR 396), 1km South of the intersection with the Newell Highway (commonly known as Loughnans Creek).</p> <p>7. Replacement of the timber bridge on Warkton Road, known as Tannabah Bridge.</p>	DTS	<p>6.03.19 – Council is in the process of submitting an application for this project. 6.05.19 – Application portal is currently closed. 04.12.19 – Application will be prepared for 2020 Round. 07.04.20 – No action to report. 08.05.20 – No action to report.</p> <p>4.12.18 – Project currently being scoped. Initial geometric design completed and potential side track identified. 6.03.19 – Council is in the process of submitting an application for this project. 27.05.19 – Application portal is currently closed. 04.12.19 – Funding for this project may be available under Fixing Local Bridges Program, which may be announced in March 2020. 07.04.20 – No action to report. 08.05.20 – No action to report.</p>
16 August 2018 67/1819	<p>Item 23 Water Softening Options for Coolah Water Supply 67/1819 RESOLVED that Council:</p> <p>i. Makes application for grant funding for softening of the Coolah Water Supply when funding opportunities become available.</p>	DEDS	<p>5.09.18 – Noted. There are currently no funding opportunities and not expected to arise in the near future. 7.3.19 – There are currently no funding opportunities to address non-compliances with ADWG aesthetic values (hardness) 5.12.19 - there are still no funding opportunities. 10.01.20 – No funding opportunities available at this time for the softening of the water supply at Coolah. 06.03.20 – there are still no funding opportunities 25.03.20 – no funding opportunities available. 27.04.20 – no funding available for softening. Updated report to be prepared for Council meeting. 12.05.20 – Report to May Council Meeting Completed</p>

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<p>20 September 2018</p> <p>103/1819</p>	<p>Item 14 Binnaway Sewerage Scheme Funding Submission</p> <p>103/1819 RESOLVED that Council:</p> <p>2. Postpone the establishment of a community based Reference Group for the Binnaway Sewerage Project until Phase 2 funding is approved.</p>	<p>DEDS</p>	<p>5.12.18 – funding submission was successful, draft funding deed in preparation</p> <p>8.2.19 – received final deed, requiring review and signing</p> <p>7.3.19 – final deed signed. Tender documentation in preparation. Community consultation/formation of a group will be part of this project phase.</p> <p>5.7.19 – tender documentation finalised</p> <p>6.9.19 – DPIE requests additions to options assessment</p> <p>04.10.19- received quote to update/revise options assessment</p> <p>06.12.19 discussed with DPIE and consultant and requested revised quote with the aim to simplify the concept design process following the revised options assessment</p> <p>10.01.20 – engage consultant to update options assessment</p> <p>7.02.20.- part of the options assessment have been updated; an odour assessment is intended for the preferred site, however an updated flood study may be required for that site in advance</p> <p>26.02.20 - seeking quotations for flood study</p> <p>06.03.20 - quotes were sought and received and are currently being assessed for flood studies to enable finalisation of the updated Options Assessment; the assessment of quotations is expected to be complete by 13 March 2020</p> <p>26.03.20 – order raised for flood study to be undertaken.</p> <p>27.04.20 – consultant engaged to undertake flood study. Updated report to be prepared for Council meeting.</p> <p>12.05.20 – Report to May Council meeting Completed</p>

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<p>20 September 2018</p> <p>104/1819</p>	<p>Item 15 Camp Cypress Sewer Connection Request 104/1819 RESOLVED that Council conduct further investigations into the funding and engineering options for the connection of sewerage to Camp Cypress.</p>	<p>DEDS</p>	<p>8.2.19 – an on site meeting was held between Trust representative, Council staff and Crown Land representatives on 15/01; an EOI for SSWP funding was successfully submitted for a Baradine Sewerage Scheme Upgrade Scoping Study, including the review and assessment of options for extending sewer to Camp Cypress; the Inland Rail intends to establish a 500 person strong camp in Baradine and enquired about Council's sewerage capacity</p> <p>10.4.19 – the detailed SSWP funding application was submitted at the end of March</p> <p>6.5.19 – advice on outcome of SSWP funding submission still pending.</p> <p>04.10.19- received draft funding deed for SSWP scoping study – requires report to Council to accept funding, intended for November meeting</p> <p>02.12.19: funding accepted, signed deed returned to INSW</p> <p>16.01.20 – Deed executed and returned to Council</p> <p>07.02.20 - external PM engaged to progress SSWP scoping study; BBFR application submitted</p> <p>26.03.20 – awaiting outcome from BBFR funding application</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
<p>18 October 2018</p> <p>164/1819</p>	<p>Item 27 Visitors Information Carpark Acquisition</p> <p>164/1819 RESOLVED that Council surrender part of the Lot 589 DP721790 as per section 377(1)(h) of the <i>Local Government Act 1993</i> (NSW) to ensure access is maintained to the Coonabarabran Showground as per conditions of consent from the Department of Primary Industries – Lands and an easement is placed on title to reflect the access.</p>	<p>DTS</p>	<p>25.10.18 Surveyor to be engaged to prepare plans showing easement for access to showground.</p> <p>8.11.18 – Quotes being sought for surveyor to prepare plans.</p> <p>5.04.19 – no further action until OLG request plan for easement.</p> <p>3.05.19 – survey to be undertaken.</p> <p>31.05.19 – survey to be undertaken when acquisition is finalised.</p> <p>05.07.19 – Valuation in progress and acquisition will be finalised then survey will be undertaken</p> <p>30.08.19 – Still awaiting valuation.</p> <p>08.11.19 – Matter referred to Planning Department.</p> <p>5.12.19 – No further action until compensation is paid to the State of NSW for the acquisition of carpark. Once acquisition finalised boundary adjustment is to be made and easement for access to be included.</p> <p>07.04.20 – No action.</p>
<p>18 October 2018</p> <p>173/1819</p>	<p>Item 30.2 Boral Quarry</p> <p>173/1819 RESOLVED that:</p> <p>1. Council negotiate with Boral Resources (Country) Pty Ltd a renewal of the current licence agreement for a new period 1 January 2019 to 31 December 2019.</p>	<p>DTS</p>	<p>5.11.18 – A meeting with Boral has been arranged.</p> <p>4.12.18 – A preliminary meeting has been held with Boral. In the meantime Council has engaged a valuer to report on the property.</p> <p>4.01.19 – Draft valuation report has been received and is under review.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
<p>18 October 2018</p> <p>173/1819 (cont)</p>	<p>Item 30.2 Boral Quarry 173/1819 RESOLVED that:</p> <p>2. The General Manager is authorised to negotiate with Boral Resources (Country) Pty Ltd on both a renewal of the licence agreement and on a potential purchase of the quarry.</p>	<p>DTS</p>	<p>11.03.19 – Discussions with Boral are occurring. 11.06.19 – A purchase offer and price has been made to Boral. 5.7.19- no response from Boral despite follow up. 30.09.19 – Boral has rejected Council's offer. 04.12.19 – Quarry is operating month to month. 10.02.20 –A review of operations is underway. 09.03.20 – Boral has been advised that Council will soon cease operations at the quarry and that Council is not planning to be at the site beyond 30 June 2020. 07.04.20 – Operations report to April Council meeting. Onsite meeting with Boral Manager scheduled 14 April. 08.05.20 – Concessions sought from Boral over lease arrangements.</p>
<p>18 October 2018</p> <p>176/1819</p>	<p>Item 30.4 Review of Organisation Structure 176/1819 RESOLVED that Council adopt the organisation structure as identified as "Proposed" in the report on the Review of the Organisation Structure.</p>	<p>GM</p>	<p>5.12.18 – Notice provided to executive staff. Transitioning to the new structure. 29.05.19 – Director Corporate and Community Services position to be readvertised. Manager Planning and Regulation being readvertised for the third time. Chief Financial Officer appointment being made. 5.12.2019 - DCCS appointed 10/2019; Manager Planning & Regulation appointed 9/2019; CFO appointed 5/2019. Remaining management changes include Manager Warrumbungle Water transition to reporting to DECS. Manager Urban Services role to change to Manager Urban Services & Facilities – advice has been received from LGNSW. Manager Projects and Manager Community Services currently being recruited after incumbents resigned during 2019. 13.02.20 – Recruitment of manager positions completed except changes to one. Amendments to org structure for lower level positions to be made.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 November 2018 198/1819	<p>Item 18 Coonabarabran Mungindi Road Upgrade Project 198/1819 RESOLVED that:</p> <ol style="list-style-type: none"> 1. Funding submissions are prepared for the Coonabarabran Mungindi Road Upgrade Project subject to a partnering agreement with both Walgett Shire Council and Narrabri Shire Council. 2. The objective for Warrumbungle Shire Council in any funding submission made for the Coonabarabran Mungindi Road Upgrade Project is to upgrade the road between Coonabarabran and Baradine to road train access standard. 3. A budget allocation of \$15,000, funded from the Regional Roads Block Grant, is made for the cost of preparing funding submissions for the Coonabarabran Mungindi Road Upgrade Project. 	DTS	<p>7.02.19 – Letter to Narrabri and Walgett has been sent. The letter invites each Council into partnership for the purpose of lodging funding submissions. 8.04.19 – Narrabri Shire Council advises they are reviewing road priorities. No response received from Walgett Shire Council. 13.11.19 – Follow up scheduled December 2019. 05.12.19 – Follow up scheduled for late December 2019. 07.04.20 – No action. 12.05.20 – Report to May Council Meeting Completed</p>
13 December 2018 228/1819	<p>Item 13 Binnaway Sewerage Scheme Funding 228/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 3. Funds its remaining share of \$102,500 in project Phase 2 from all sewerage charge payers and the Binnaway water supply payers who are likely to be connected to the sewer scheme. 4. Undertakes consultation with the Binnaway Community for this proposal to provide sewer to the community and forecast that a loan charge over 10 years be applied for Phase 3 of the project. 	DEDS	<p>11.2.19: noted; individual contributions yet to be determined</p> <p>11.2.19: noted; community consultation will commence with commencement of Phase 2 06.12.19: phase 2 (concept design) being delayed due to DPIE request to revise options assessment 10.01.20 – engage consultant to update options assessment 07.02.20.- refer to item 2 of resolution 103/1819</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
<p>13 December 2018</p> <p>244/1819</p>	<p>Item 30 Silo Road Baradine 244/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Apply to the Department of Primary Industries – Lands for consent under section 11 of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> to issue a proposed acquisition notice to acquire part of Lot 7306 DP1146075, Lot 29 DP750246, Lot 7005 DP1002065, Lot 7017 DP1051677 and Lot 7006 DP1002065 to establish a roadway, subject to the approval of the Minister for Local Government. 2. Make an application for the compulsory acquisition of part of the land described as Lot 7306 DP1146075, Lot 29 DP750246, Lot 7005 DP1002065, Lot 7017 DP1051677 and Lot 7006 DP1002065 for the purpose of forming a road in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 3. Make an application to the Minister and Governor for approval to acquire the part of the land described as Lot 7306 DP1146075, Lot 29 DP750246, Lot 7005 DP1002065, Lot 7017 DP1051677 and Lot 7006 DP1002065 by compulsory process under section 186 of the <i>Local Government Act 1993</i>. 4. Authorise for the Common Seal of the Warrumbungle Shire Council to be affixed to any documentation required to effect acquisition of the land, if required. 	<p>DTS</p>	<p>7.02.19 – Application to acquire crown land being drafted to be lodged with Crown Lands</p> <p>29.03.19 – application to acquire crown lands lodged 19 March 2019. No further action until application approved.</p> <p>05.07.19 – Clarke and Cunningham engaged to prepare the acquisition application on behalf of Council.</p> <p>30.08.19 – Clarke and Cunningham requested consent from NSWALC and BLALC. Awaiting response.</p> <p>30.09.19 – Response received from Clarke & Cunningham. Report to be drafted and meeting arranged with Baradine LALC.</p> <p>07.04.20 – No action to report.</p> <p>29.04.20 – Council is still awaiting a response from Baradine LALC.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
<p>13 December 2018</p> <p>245/1819</p>	<p>Item 31 Werribee Road Premier 245/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Apply to the Department of Primary Industries – Lands for consent under section 11 of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> to issue a proposed acquisition notice to acquire part of Lot 7304 DP1159006 to establish a roadway, subject to the approval of the Minister for Local Government. 2. Make an application for the compulsory acquisition of part of the land described as Lot 7304 DP1159006 for the purpose of forming an access road in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 3. Make an application to the Minister and Governor for approval to acquire the part of the land described as Lot 7304 DP1159006 by compulsory process under section 186 of the <i>Local Government Act 1993</i>. 4. Authorise for the Common Seal of the Warrumbungle Shire Council to be affixed to any documentation required to effect acquisition of the land, if required. 	<p>DTS</p>	<p>7.02.19 – Application to acquire crown land being drafted to be lodged with Crown Lands</p> <p>29.03.19 – application to acquire crown lands lodged 19 March 2019. No further action until application approved</p> <p>05.07.19 Robyn Lee Solicitor engaged to prepare the acquisition application on behalf of Council.</p> <p>30.08.19 – Robyn Lee Solicitor has advised that Central West LLS have no objection to the acquisition. Solicitor awaiting response from CLALC.</p> <p>30.09.19 – No response received as yet.</p> <p>08.11.19 – Advice received from Robyn Lee Solicitor. Council can request priority determination of the claim from Aboriginal Land Claims Unit.</p> <p>04.12.19 – Response to solicitor is being prepared.</p> <p>07.04.20 – No action to report.</p> <p>08.05.20 – No action to report.</p>
<p>21 February 2019</p> <p>277/1819</p>	<p>Item 10 Coolah Sewage Treatment Plant Upgrade Update Report 277/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 2. Performs a more detailed assessment of an alternative site location for the Coolah Sewage Treatment Plant to comply with NSW Environment Protection Authority and Department of Industry requirements, before proceeding with the preparation of tender documents for the plant upgrade. 	<p>DEDS</p>	<p>10.4.19 – MEDLI modelling (to see how big the area of land would need to be for 100% effluent reuse) as part of the detailed assessment has been completed.</p> <p>6.5.19 – results of MEDLI modelling forwarded to EPA for feedback as 100% effluent reuse cannot be achieved.</p> <p>3.6.19 – follow up discussion on MEDLI modelling/reuse area/alternative site scheduled with EPA and DOI for 4/06/19</p> <p>5.7.19: EOI in preparation for alternative site</p> <p>6.8.19 – EOI for purchase of land/alternative site advertised, closing 13/08</p> <p>04.10.19 - extended EOI closing 4/10/19 – no submissions received so far.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
21 February 2019 277/1819 (cont)	<p>Item 10 Coolah Sewage Treatment Plant Upgrade Update Report 277/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 2. Performs a more detailed assessment of an alternative site location for the Coolah Sewage Treatment Plant to comply with NSW Environment Protection Authority and Department of Industry requirements, before proceeding with the preparation of tender documents for the plant upgrade. 	<p>DEDS</p>	<p>06.12.19 – no submissions received at closing date; received a late one with application request to an area for which the effluent quality produced is likely to be insufficient; need to re-negotiate current site (and requirements for it, i.e. high quality effluent for River discharge, odour control, flood level) with EPA/DPIE 10.01.20 – engage external project manager to progress this project / resume negotiations with EPA and DPIE 11.02.20 – External project manager engaged 26.02.20 - seeking quotations for flood study 06.03.20 - quotes were sought and received and are currently being assessed for flood studies to enable the assessment of additional cost due to an elevated site at the current STP location; the assessment of quotations is expected to be complete by 13 March 2020 25.03.20 – order raised for flood study to be undertaken 27.04.20 – consultant engaged for flood study</p>
21 February 2019 278/1819	<p>Item 11 Coonabarabran Emergency Water Supply Project – February 2019 Update 278/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 4. Seeks further emergency funding for the purchase of a 250 ML/a permanent groundwater allocation and further works as necessary, considering that the current funding is nearly exhausted. 	<p>DEDS</p>	<p>8.3.19 – a letter to the Minister to request additional emergency funding of \$307,500 to purchase permanent groundwater allocation has been prepared. 13.3.19 – letter sent to the Minister. 6.5.19 – still awaiting response from Minister. 3.6.19 – funding application has been rejected. 5.7.19 – Hydrogeological reports needs to be finalised 6.8.19 – licence allocation addressed again with DPIE Water and being followed up with NRAR 2.12.19 - expect hydrogeological report by end of 2019; then submit Specific Purpose access licence application 12.05.20 - Report to May Council Meeting</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
21 February 2019 278/1819 (continued)	<p>Item 11 Coonabarabran Emergency Water Supply Project – February 2019 Update 278/1819 RESOLVED that Council:</p> <p>4. Seeks further emergency funding for the purchase of a 250 ML/a permanent groundwater allocation and further works as necessary, considering that the current funding is nearly exhausted.</p> <p>5. Through the Country Mayors' Association, seek an alternative process for the sourcing of licence allocations for town water supplies, especially in emergency situations.</p>	DEDS	<p>11.02.20 – Hydrogeological report outstanding delayed due to unavailability of consultant. 26.03.20 – Report still outstanding 27.04.20 – received draft report, from Hydrological consultant. Updated report being prepared for Council meeting.</p> <p>6.5.19 – letter sent. 3.6.19 – no response yet 11.02.20 – follow up response to be commenced</p>
21 February 2019 282/1819	<p>Item 6 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 5 February 2019 282/1819 RESOLVED that Council:</p> <p>2. Lodge a Development Application for construction of a new two (2) bay Fire Brigade shed incorporating offices and equipment storage rooms at the Coonabarabran Aerodrome.</p>	DTS	<p>4.04.19 – Commenced. Have requested all relevant information for DA from RFS. 11.06.19 – Some information received. More information is being sought to progress further. 2.09.19 – RFS have been asked to provide details for letter of support from Council to acquire funding for structural design. However, the land is currently zoned as community land, therefore a DA is unable to be lodged until the land is rezoned as operational. 13.11.19 – No action on this proposal until land is zoned operational. 07.04.20 – No action to report. 08.05.20 – No action to report.</p>
21 March 2019 343/1819	<p>Item 20 Unpaid Rates & Charges and Debt Recovery 343/1819 RESOLVED that Council:</p> <p>1. Engage the existing debt recovery agency to implement the Unpaid Rates and Charges – Debt Recovery Process as presented, including making two additional phone calls to debtors prior to any legal action commencing, for a trial period of 12 months; and</p> <p>2. Conduct a review of debt recovery processes following the 12 month trial period, including a review of the amount and percentage of outstanding rates and charges during the trial period</p>	DCCS	<p>6.05.19 – Action has been scheduled following twelve-month trial. 25.10.19 – CFO Reviewing submission of SR Law and timeline for debt recovery actions. 03.12.19 – meeting held and timeline for action developed. 03.02.20 – Review of current Debt Recovery Policy underway and to include Hardship and Sale for Unpaid Rates details. Timeline for review report due to March Meeting. 10.03.20 – report delayed expect April Council meeting. 12.05.20 report to June Council meeting</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 April 2019 361/1819	<p>Item 3 Minutes of Traffic Advisory Committee Meeting – 28 March 2019 361/1819 RESOLVED that:</p> <p>3. In principle support be granted for the installation of two disabled parking spaces in front of the Medical Centre at 42 Binnia Street, Coolah subject to meeting the relevant standards.</p>	DTS	<p>2.05.19 – Design team are currently performing a survey and creating a design. 2.07.19 – A design was presented at the June Traffic Committee meeting and it was found to not meet standards, a new design is currently being prepared. 7.08.19 – Design options still being investigated. 5.09.19 – Design recommended to Council at the August Traffic Advisory Committee meeting. 02.10.19 – An additional design for one disabled car parking space is be prepared followed by community consultation seeking submissions on the implementation of either one or two disabled car parking spaces. 04.12.19 – Design of ramp not yet completed. 10.02.20 – Ramp design not yet completed. 09.03.20 – Ramp design not yet completed. 27.03.20 – Ramp design updated with necessary cross sections. Proposal to be advertised. 08.05.20 – Awaiting confirmation of the location of underground power cables.</p>
18 April 2019 362/1819	<p>Item 4 Minutes of Coonabarabran Sporting Complex Advisory Committee Meeting – 3 April 2019 362/1819 RESOLVED that:</p> <p>2. Use of amenities within the Sport and Recreation building is investigated for use by netball players, with the findings of this investigation reported to the Committee.</p> <p>3. Council be provided with a report in relation to ongoing issues at the complex plus advice on revenue raised at the centre.</p>	DTS	<p>6.05.19 – Investigations ongoing. 11.06.19 – Matter tabled at Sporting Complex Advisory Committee meeting on 12 June 2019. 5.07.19 – Meeting rescheduled to 10 July 2019. 6.08.19 – Informal discussions held on the 10 July 2019. Options for internal modification of building are being investigated.</p> <p>6.05.19 – In progress. 10.02.20 – New lease agreement sent to Boxing Gym. 07.04.20 – Report prepared for April meeting. 07.05.20 – Completed. Refer to Council Resolution No 365/1920 of 16 April 2020.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 April 2019 374/1819	<p>Item 16 Youth Strategy 374/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Identify suitable sources of external funding and make applications for funding for the development of a Youth Strategy; and 2. Progress with the development of a Youth Strategy only if an appropriate level of funding can be secured for this purpose. 	DCCS	<p>6.5.19 - Funding of Youth Strategy will be applied for if suitable grant becomes available. 26.6.19 – Council is submitted an application to the Youth Opportunities Program for funding for this purpose 16/7/2019. 13.11.19 – Council unsuccessful and will pursue other funding opportunities become available. 3.12.19 – Internal draft brief developed to reflect on the funding changes from the Youth Development Program to the new Targeted Earlier Intervention (TEI) Department Justice and Community funding. Will seek to Council support to obtain grants for direct activities and events. 07.04.20 – Draft Youth Strategy compiled – yet to arrange initial stakeholder consultation. Expected to occur by end of May 2020. 12.05.20 Report presented to May Council Meeting Completed</p>
18 April 2019 377/1819	<p>Item 19 Coonabarabran Local History Group 377/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 2. Authorise the General Manager to negotiate and enter into a formal agreement/Memorandum of Understanding outlining conditions of the agreement for use of office space at the Coonabarabran Visitors Information Centre between Coonabarabran DPS Local and Family History Group Inc for a period of two (2) years with an option to extend for a further two (2) year period. 	DEDS	<p>31.07.19 – drafting of agreement in progress 23.08.19 – meeting held with DPS. Draft agreement discussed and negotiation on clauses and fees in progress 03.09.19 – Alterations to draft agreement underway 18.09.19 – Draft agreement still under alterations 01.10.19 – Draft agreement still under discussion 29.10.19 – Discussion with DPS continuing on rental. 11.11.19 – Discussion with DPS continuing on rental 26.11.19 - Coonabarabran Historical Group can not afford proposed rent and sales have decreased. Council meeting with DPS to discuss. 4.12.19 – Discussion occurring and meeting arranged with DPS 24.12.19 – meeting date to be rescheduled to suit DPS requirements</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 April 2019 377/1819 (cont)	<p>Item 19 Coonabarabran Local History Group 377/1819 RESOLVED that Council:</p> <p>2. Authorise the General Manager to negotiate and enter into a formal agreement/Memorandum of Understanding outlining conditions of the agreement for use of office space at the Coonabarabran Visitors Information Centre between Coonabarabran DPS Local and Family History Group Inc for a period of two (2) years with an option to extend for a further two (2) year period.</p>	DEDS	<p>17.01.20 – Meeting held with DPS to progress agreement</p> <p>24.01.20–action from meeting from DPS underway. Waiting for DPS comments/changes for MOU. DPS need to find alternate storage space</p> <p>04.02.20–DPS storage unavailable at RFS. Meeting with DPS scheduled for 12.02.20 to further discuss signage, book display and budget.</p> <p>06.03.20 – Internal signage delayed due to damage in VIC ceiling. Meeting scheduled to discuss MOU 05.03.20 cancelled by DPS, to be rescheduled. Storage is not available at any Council facilities at this point in time. DPS to investigate other options.</p> <p>03.04.20 – Resolution 348/1920 to be incorporated into DPS negotiations.</p> <p>21.04.20 – emailed DPS updated MOU for incorporating peppercorn rent. Waiting for response.</p> <p>28.04.20 – closed – see new resolution 348/1920</p>
16 May 2019 394/1819	<p>Item 3 Minutes of Traffic Advisory Committee Meeting – 16 April 2019 394/1819 RESOLVED that:</p> <p>2.</p> <p>b) Investigate road widening options that may improve safety at the intersection of Indian Lane and Aerodrome Road, Baradine.</p> <p>c) Council refer to the Australian Standard on the suitability of installing a Convex Safety Mirror at the intersection of Indian Lane and Aerodrome Road, Baradine.</p>	DTS	<p>30.05.19 –b) Council's design crew are currently investigating this and will report back to the Traffic Committee at the June meeting.</p> <p>c) The design crew are currently looking into the standards and will report back at the June Traffic Committee meeting.</p> <p>2.07.19 – b) & c) Traffic counters have been placed at the intersection to pick up count, turning directions and speed. This data will then be presented to the August Traffic Advisory Committee meeting</p> <p>5.09.19 – Options recommended to Council at the August Traffic Advisory Committee meeting.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
16 May 2019 394/1819 (cont)	Item 3 Minutes of Traffic Advisory Committee Meeting – 16 April 2019 394/1819 RESOLVED that: 2. b) Investigate road widening options that may improve safety at the intersection of Indian Lane and Aerodrome Road, Baradine. c) Council refer to the Australian Standard on the suitability of installing a Convex Safety Mirror at the intersection of Indian Lane and Aerodrome Road, Baradine.	DTS	02.10.19 – Investigation of road safety treatments is to be undertaken. 04.12.19 – Investigation completed and design prepared. Cost estimate will be presented for 2020/21 budget consideration. 09.03.20 – Included in budget submission subject to grant funding availability. 07.04.20 – No action to report. 08.05.20 – Completed. Project included on future works program.
16 May 2019 398/1819	Item 7 Baradine Water Treatment Plant Upgrade Funding 398/1819 RESOLVED that Council: 2. Makes further representations for total funding of \$994,000 for total project cost of \$1,326,000.	DEDS	3.6.19- discussed with nominated DOI representative and follow up email sent on 31/05/19 as requested by him, awaiting response. 06.08.19 – still awaiting response, followed up on 6/06, 26/6, 13/07 and 6/08 06.09.19 – DPIE indicated via email on 7/8/19 that they do not intend to provide further funding; a funding deed has been sent meanwhile; Council re-assesses the required cost for completion; Section 60 endorsement has not yet been provided 04.10.19- DPIE advised Council to repeat their request for the full funding amount 2.12.19: DPIE responded that full funding amount will not be made available 16.01.20 – full funding for project will not be made available from DPIE 27.04.20 – DPIE advise if further funding is required it will need to be sought from the Minister.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
20 June 2019 431/1819	<p>Item 5 Minutes of Traffic Advisory Committee Meeting – 23 May 2019 432/1819 RESOLVED that:</p> <p>3. a 'No Through' (g9-18) sign be erected at the entrance to Koala Crescent at Coonabarabran and that Council investigate the feasibility and warrant for a safer option bus stop area.</p> <hr/> <p>4. bollards be erected in front of the shop front posts at 62-64 Binnia Street in Coolah and that Council monitor the impact of these bollards for potential further use in other areas of the shire.</p>	<p>DTS</p>	<p>2.07.19 – Signs crew have been informed and are ordering the signs. 6.08.19 – The sign was erected in the last week of July. The bus stop is currently being investigated. 02.12.19 - Site inspection completed. Design to be prepared and sight triangle to be undertaken. 09.03.20 – No action. 01.04.20 – Investigations for a safer bus stop option tabled at the March Traffic Advisory Committee meeting. Council to investigate the installation of 'School Bus Stop' and 'School Bus Route' signage with reference to Council's Guideline. 07.05.20 – Completed. School bus route advance warning signs to be installed on Timor Road at around 80 metres either side of the Koala Crescent intersection.</p> <hr/> <p>1.07.19 – Property owner advised on outcome of determination by Traffic Committee. 04.12.19 – Quotation being sought for bollards from supplier in Coolah. 10.02.20 – Revised quotation sought from local supplier. 09.03.20 – Local supplier is fabricating bollards. 07.04.20 – No action to report. 07.05.20 – Completed. Bollards installed.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 July 2019 22/1920	<p>Item 20 Re-establish Alcohol Free Zones 22/1920 RESOLVED that Council:</p> <ol style="list-style-type: none"> 2. Develop a policy to address and facilitate outdoor dining and business use of footpaths. 	DEDS	<p>03.09.19 – Draft Policy under development 23.09.19 – Draft policy being finalised 01.10.19 – Draft policy being finalised 29.10.19 – Draft policy to be presented to ELT 11.11.19 – Draft policy to ELT 14.11.19 – Draft policy presented to ELT – further information being sought on the impacts of the policy 04.12.19 – Further information being sought on impacts of policy on local shopfronts. 24.12.19 -16.01.20– Further information on direct impacts being gathered. 24.01.20 – Compliance officers undertaking site inspections in each town. 04.02.20 – Inspections continuing 02.03.20 – inspections regarding impacts to be completed by end of March 2020 24.3.20 Street data still being collected 01.04.20 – Street maps completed and information to be presented to ELT. 20.04.20 – Data being mapped for ELT 08.05.20 – Draft policy and impact information prepared; to be presented to ELT</p>
15 August 2019 56/1920	<p>Item 19 Asset Management Plan – Roads RESOLVED that the Asset Management Plan Roads shown is adopted by Council and the following actions be undertaken:</p> <ol style="list-style-type: none"> 1. Report to Council on the road classification system. Include in the same report service level targets for planned maintenance activities and intervention levels for unplanned maintenance activities. 2. Review and update condition rating scales and include in a revised version of AMP Roads. 3. Report on unit rate data for the following roadwork activities; bitumen reseals, pavement rehabilitation and gravel resheeting. Include updated information in revised version of AMP Roads. 4. Consult with the community on acceptable levels of road condition and on expected levels of road maintenance. 5. When completed, publicise a map identifying the location of projects in the four (4) year works program for roadworks associated with pavement renewal and pavement upgrades. 	DTS	<p>02.09.19 - Not commenced. 07.11.19 – Road Classification Report to December Council meeting. 04.12.19 – Road Classification Report to December Council meeting. 10.02.20 – Installation of segment markers is underway. 09.03.20 – Installation of segment markers is underway. 07.04.20 – Installation of segment markers is occurring. 08.05.20 – Installation of segment markers is occurring. Advertising of service level targets not yet undertaken.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
<p>15 August 2019</p> <p>68/1920</p>	<p>Item 23.2 Three Rivers Regional Retirement Community Information Report RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Endorses the actions as outlined in the report in relation to the Three Rivers Regional Retirement Community Project. 2. Endorses and adopts the Feasibility Report provided as an Attachment to this report. 3. Supports Option 10 as outlined in the Feasibility Report which includes demolition of all units. 4. Submit funding variations for the project under Restart NSW Funding and National Stronger Regions Funding to reflect the changes to the project as detailed in Option 10. 5. Seek the support of the local State and Federal Members to utilise the remaining funds from the project on Option 10; and to support lodgement of a fresh funding application to rebuild a smaller number of units towards the rear of the site. 	<p>DEDS</p>	<p>23.08.19 – discussions with funding bodies underway 23.09.19 – discussion with funding bodies continuing 01.10.19 – Information requested by funding bodies under preparation 29.10.19 – information for funding bodies under preparation 11.11.19 – Information for funding bodies under preparation 26.11.19 – Letter sent to Deputy PM seeking to retain federal funds. Information drafted for funding bodies will be finalised in coming weeks. 04.12.19 – funding variation lodged with Federal Government until June 2022. 24.12.19 – funding variation lodged with Federal Govt. Proposal for use of remaining INSW Funds with the State Govt. 16.01.20 – Awaiting response from Federal and State Governments 11.02.20 – Further information to be provided to funding bodies 24.02.20 – Legal position continuing, funding bodies being contacted regularly 03.04.20 – Legal position continuing and discussion with funding bodies ongoing. 28.04.20 – Teleconference to be held with local MPs to discuss retention of funds.</p>
<p>19 September 2019</p> <p>103/1920</p>	<p>Item 29 Coonabarabran Administration Building Roof Replacement 103/1920 RESOLVED that Council:</p> <ol style="list-style-type: none"> 2. Delegates authority to the General Manager to seek quotes from selected building firms and appoint a suitably qualified building contractor to undertake the Coonabarabran Administration Building Roof Project. 	<p>DTS</p>	<p>04.12.19 Quotes and risk assessment in progress 10.02.20 – Review of project underway. 09.03.20 – Review of project including revised procurement method is underway. 27.03.20 – Expression of Interest documentation being prepared. 08.05.20 – EOI documentation being prepared.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 September 2019 106/1920	Item 32 Notice of Motion – Council Owned Halls 106/1920 RESOLVED that a report be prepared by staff that lists the halls that are owned by Council and detailing the hiring costs of those halls, who manages the income and expenses, what equipment is available for hiring and overall hiring arrangements (including hire fees and bonds).	DTS	30.09.19 – Acting Property Officer to draft report 27.11.19 – Report being drafted. 06.12.19 – Draft report being prepared for the February 2020 Council meeting. 07.04.20 – Report prepared for April meeting. 07.05.20 – Completed. Refer to Council Resolution No 368/1920 of 16 April 2020. No further action required.
19 September 2019 109/1920	Item 35 Toilet Block at Norman Horne Park, Leadville 109/1819 RESOLVED that: 2. Acknowledges that there is not a need to open the entire toilet block at all times, but does arrange for the Disabled Section of the toilets to be open at all times.	DEDS	01.10.19 – Arrangements with LCAI being discussed to progress to formalisation in writing 29.10.19 Arrangements for agreement underway. 11.11.19 - Arrangements for agreement underway. 26.11.19 – Draft agreement under preparation in consultation with LCAI 04.12.19 – Draft agreement under preparation in consultation with LCAI 24.12.19 - Draft agreement under preparation in consultation with LCAI 16.01.20 – Draft agreement under preparation in consultation with LCAI 24.01.20 - Draft agreement under preparation in consultation with LCAI 11.02.20 - Draft agreement under preparation in consultation with LCAI 29.02.20 – contact with LCAI continuing. Draft agreement under discussion 06.03.20 – contact with LCAI continuing. Draft agreement under discussion 03.04.20 – Awaiting draft document from LCAI 12.05.20 – Draft information received from LCAI. DTS to progress matter forward through property portfolio.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
<p>19 September 2019</p> <p>109/1920 (cont)</p>	<p>Item 35 Toilet Block at Norman Horne Park, Leadville 109/1819 RESOLVED that:</p> <p>3. Arranges for all toileting facilities to be opened for certain events at the Park.</p> <p>4. Permits the Leadville Community Association Incorporated to use the toilets in conjunction with activities at the Leadville Hall and provides keys to the Association for this purpose and who carries out the cleaning of the toilets prior to and post such events.</p>	<p>DEDS</p>	<p>01.10.19 – Arrangements with LCAI being discussed to progress to formalisation in writing 29.10.19 Arrangements for agreement underway. 11.11.19 - Arrangements for agreement underway 26.11.19 –11.02.20 Draft agreement under preparation in consultation with LCAI 29.02.20 – contact with LCAI continuing. Draft agreement under discussion 06.03.20 – contact with LCAI continuing. Draft agreement under discussion 03.04.20 – Awaiting draft document from LCAI 12.05.20 – Draft information received from LCAI. DTS to progress matter forward through property portfolio.</p> <p>01.10.19 – Arrangements with LCAI being discussed to progress to formalisation in writing 29.10.19 Arrangements for agreement underway. 11.11.19 - Arrangements for agreement underway 26.11.19 – Draft agreement under preparation in consultation with LCAI 11.02.20 - Draft agreement under preparation in consultation with LCAI 29.02.20 – contact with LCAI continuing. Draft agreement under discussion 06.03.20 – contact with LCAI continuing. Draft agreement under discussion 03.04.20 – Awaiting draft document from LCAI 12.05.20 – Draft information received from LCAI. DTS to progress matter forward through property portfolio.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 September 2019 109/1920 (cont)	Item 35 Toilet Block at Norman Horne Park, Leadville 109/1819 RESOLVED that: 5. Arranges for all toileting facilities to be opened for certain events at the Park.	DEDS	01.10.19 – Arrangements with LCAI being discussed to progress to formalisation in writing 29.10.19 Arrangements for agreement underway. 11.11.19 - Arrangements for agreement underway 26.11.19 – Draft agreement under preparation in consultation with LCAI 11.02.20 - Draft agreement under preparation in consultation with LCAI 29.02.20 – contact with LCAI continuing. Draft agreement under discussion 06.03.20 – contact with LCAI continuing. Draft agreement under discussion 03.04.20 – Awaiting draft document from LCAI 12.05.20 – Draft information received from LCAI. DTS to progress matter forward through property portfolio.
19 September 2019 122/1920	Item 34.4 Mendooran Water Supply System Upgrade Concept Design 122/1920 RESOLVED that Council: 3 Commences to explore funding options for the Design and Construct phase.	DEDS	04.10.19- not started 06.12.19 contacting DPIE in regards to future funding of Phase1/Phase2 SSWP projects – the previous SSWP funding stream (applicant led) no longer is available and funding invitations are priority based with priorities set by DPIE 10.01.20 – awaiting advice from DPIE on funded projects under SSWP Stream 2 11.02.20 – No timeline from DPIE when this advice will be received 26.02.20 – no updates from DPIE 06.03.20 – no further advice received from DPIE 26.03.20 – no progress: it is understood that further funding will be dependant on the implementation on an IWCM Strategy which is being held up by discrepancies in opinion between DPIE and Council

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 September 2019 122/1920 (cont)	Item 34.4 Mendooran Water Supply System Upgrade Concept Design 122/1920 RESOLVED that Council: 3. Commences to explore funding options for the Design and Construct phase.	DEDS	27.04.20: A 'risk prioritisation advice' has been received from DPIE/SSWP, which assesses Mendooran Water Treatment as a high impact risk and therefore eligible for remaining funds under the current SSWP; Warrumbungle Shire Council has been ranked 11 out of 93 entities in NSW due its socio-economic disadvantages. SSWP funding commitments will be allocated progressively, however Council has not (yet) received advice if this eligible project has been prioritised.
17 October 2019 133/1920	Item 8 Raising Timor Dam Wall Feasibility Study and Dam Safety Upgrade Requirements 133/1920 RESOLVED that: 2. A report be prepared for the Deputy Premier to demonstrate the technical readiness for the project. 3. A decision on the desirability of raising the dam wall be deferred until after the Deputy Premier's visit.	DEDS	12.11.19 – not started 2.12.19 - letter of invitation sent 16.01.20 – no response received from Deputy Premier 11.02.20 – no response received 05.03.20 - a negative has meanwhile been received from the Deputy Premier, who has referred the matter to the Water Minister 28.04.20 – the Deputy premier will not be visiting. Preparation of report remains outstanding. 15.11.19 – awaiting Deputy Premiers visit 2.12.19 - letter of invitation sent 16.01.20 – no response received from Deputy Premier 11.02.20 – no response received 05.03.20 - a negative has meanwhile been received from the Deputy Premier, who has referred the matter to the Water Minister 28.04.20 – complete - deferred until a later date

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
17 October 2019 145/1920	Item 20 Name Change Proposal for the Locality of Napier Lane 145/1920 RESOLVED that the locality (suburb) of Napier Lane be incorporated into either Purlewaugh, Ulamambri or Coonabarabran locality in accordance with the map provided in Attachment 1 and subject to agreement and gazettal by the Geographical Names Board.	DTS	07.11.19 – Matter to be considered at the Geographical Names Board meeting on the 19 November 2019 02.12.19 – GNB advised that the incorporation of Napier Lane into Purlewaugh, Ulamambri and Coonabarabran has been passed at the Board meeting and GNB will now proceed with the advertised period for objections. 30.01.20 – Waiting on GNB to advertise changes to localities. 01.04.20 – GNB have notified Council that they will postpone the advertising of the locality change due to COVID-19. 16.04.20 – GNB have advised Council that they will proceed shortly with advertising of the locality change however, no date has been provided.
12 December 2019 236/1920	Item 19 Macquarie Regional Library Committee and Library Services Delivery 236/1920 RESOLVED that Council: 2. Requests a further report on the Library Services delivered within Warrumbungle Shire Council area, including: i. Examining the ability to join another Regional Library Service that has far more member councils and a likely to lower shared operational costs. ii. Examining the provision of Library Services outside a Regional Library arrangement. iii. Examining alternatives for the delivery of library services to the smaller towns	DCCS	03.02.20 – Advised Macquarie Regional Library that Council has requested options and recommendations to further consider future service point locations and opening hours. 07.04.20 – Council report partly compiled – some delay having discussions with relevant parties due to Pandemic disruptions. Expect options report available June Council meeting.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
12 December 2019 239/1920	<p>Item 22 Road Closure and Opening on Morrisseys Road 239/1920 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Rescind Resolution 416/1819 of 16 May 2019. 2. Authorise the General Manager to negotiate with the landowner for the purchase of a portion of Lot 1 DP531365 (identified as proposed Lot 1 on the draft Plan of Subdivision attached to the Report to Council). 3. Authorise the purchase of a portion of Lot 1 DP531365 (identified as proposed Lot 1 on the attached draft Plan of Subdivision) on terms negotiated by the General Manager. 4. Authorise the General Manager to sign all documents associated with the conveyancing transaction (including a Client Authorisation Form to effect the transaction). 5. Pay the landowners' legal and other costs associated with the transfer. 6. Close the unconstructed public road adjoining Lot 22 DP 805612, Lot 23 DP 805612 and Lot 1 DP 531365 in accordance with Part 4 Division 3 of the Roads Act 1993. 7. Advertise the proposed road closure stating that the land will vest in Council and delegate authority to the General Manager to consider any submissions and make decision on the proposal under s38D Roads Act. 8. Upon vesting in Council the land comprising the old public road is classified as operational land. 9. Transfer land comprising former public road to adjoining landowners and delegate authority to the General Manager to negotiate and execute any document associated with the transfer. 10. Authorise the affixing of the Council seal to any documentation so requiring it for the items above. 	DTS	<p>30.01.20 – Executed subdivision plans for the road opening and closing on Morrisseys Road have been lodged with the NSW Land Registry Services. A Deed of Agreement for the opening and closing of proposed Lots 1 and 2 has also been executed with the property owner.</p> <p>09.03.20 – LG Legal awaiting receipt of the original Certificate of Title from the property owner for registration of the Plan of Subdivision (<i>to create a lot and open it as a public road</i>) with the Land Registry Services. Once the Plan of Subdivision has been registered, the Council can proceed with the process to close the paper road under the Roads Act, the first step of which involves consultation with notifiable authorities.</p> <p>01.04.20 – The original Certificate of Title for property Lot 1, DP531365 has been produced to the NSW Land Registry Services on 25 March so as to allow registration of the plan of subdivision.</p> <p>06.05.20 – The subdivision plan for the “new” section of road to be opened has been registered with the Land Registry Services on 4 April 2020. Letters calling for submissions on the proposed road closure vesting in Council have been forwarded to notifiable authorities and adjoining landowners on 15 April 2020. Submissions to close on 21 May 2020.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
12 December 2019 241/1920	<p>Item 24 Naming of a Road in a New Subdivision at Mendooran RESOLVED that the road extending north from Castlereagh Highway to the subdivision of Lot 68, DP720303, Mendooran be named 'Bilamurra Road' subject to:</p> <ol style="list-style-type: none"> 1. Advertising the proposed road name in accordance with the Roads Regulation. 	DTS	<p>30.01.20 – Not yet commenced. 03.03.20 – Advertising to be undertaken following approval by GNB of proposed road name and spelling. 01.04.20 – Reminder email forwarded to Gilgandra LALC on 11 February to confirm Aboriginal name and spelling. 27.04.20 – GNB has been advised that to date a reply has not been received from Gilgandra LALC and therefore request that Council proceed with the matter. Awaiting response from GNB.</p>
	<ol style="list-style-type: none"> 2. The new road be classified as a 'Local Access' road. 		
12 December 2019 242/1920	<p>Item 25 Road Classification and Maintenance Targets 242/1920 RESOLVED that:</p> <ol style="list-style-type: none"> 2. That road maintenance targets shown in Table 2 are included in development of the 2020/21 Delivery Program. 	DTS	<p>10.02.20– Preparation of budget is underway. 09.03.20 – No further action. 07.04.20 – No action. 08.05.20 – No action.</p>
12 December 2019 244/1920	<p>Item 27 Proposed Realignment of Hakoni Road at Merrygoen for Rail Line Project 244/1920 RESOLVED that:</p> <ol style="list-style-type: none"> 2. Council write to property owners on Hakoni Road regarding consultation on the proposal by Australian Rail Track Corporation. 	DTS	<p>10.02.20 – Not yet completed. 07.04.20 – No action. 08.05.20 – No action.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
12 December 2019 248/1920	<p>Item 31 Local Strategic Planning Statement Report 248/1920 RESOLVED that Council:</p> <ol style="list-style-type: none"> 3. Considers the public comments prior to formal adoption of the draft <i>Warrumbungle Shire Local Strategic Planning Statement</i>. 	DEDS	<p>24.12.19 – report to council with submissions received to February 2020 Council meeting. 04.02.20 – Report to be presented to March/April Council Meeting once submissions received and entered into document. As per timeframe from Department of Planning 29.02.20 – Report being prepared for March Council meeting 24.3.20 Report to go to April meeting 01.04.20 – Report to April Council Meeting 20.04.20 – Completed – Council adopted plan at April Council Meeting</p>
12 December 2019 250/1920	<p>Item 33 Notice of Motion – Recording of Council meetings 250/1920 RESOLVED that Council seek to amend the Code of Meeting Practice to record all Ordinary Council meetings in their entirety. The recordings of the parts of the meeting that are held in closed council are only to be made available to councillors and those present in the closed council.</p>	DCCS	<p>03.02.20 – discussion held with IT Service providers to cope project to handle complexities of ensuring only those present at actual meeting will have access to recordings. Further discussions to be held in February 2020. 10.03.20 – Code of Meeting Practice flagged for update. 08.05.20 – COVID-19 amendments to the <i>Local Government Act 1993</i> confirm the requirement for councils to webcast their meetings, which WSC is compliant with. Review of the <i>Code of Meeting Practice</i> identified that an amendment referring to recording the closed sessions of Council meetings is not necessary. Complete.</p>
20 February 2020 281/1920	<p>Item 21 Houses Owned by Council 281/1920 RESOLVED:</p> <ol style="list-style-type: none"> 1. The following Council owned houses be placed on the market for sale: <ul style="list-style-type: none"> • No 4 Irwin Street, Coolah • No 84 Martin Street, Coolah 2. Council's General Manager be authorised to negotiate the sale and accept offers for these properties. 3. The Council seal be affixed to any relevant documentation. 4. Council amend the 'Council Residential Property Policy' to reflect the above. 	GM	<p>01.05.20 Contracts for the sale of the properties have been prepared by solicitors, valuations on the properties have been under taken. Market appraisal for the properties have been prepared by local real estate agent. Properties are now on the market - Completed</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
20 February 2020 284/1920	Item 24 Coonabarabran Emergency Water Supply Project – January 2020 Update 284/1920 RESOLVED that Council: 2. Subject to receiving necessary approvals from NSW Fisheries proceeds with removing vegetation and de-silting Poundyard Weir.	DEDS	26.02.20 - fisheries permit approval process in progress 03.04.20 – approval process in progress 29.04.20 – application finalised to be sent to NSW Fisheries. 12.05.20 – Fisheries Permit approved. Contractor to commence works May / June
20 February 2020 285/1920	Item 25 Coonabarabran Groundwater Pipeline 285/1920 RESOLVED that Council: 2. Accepts the offered funding of \$2.2M under the NSW Drought Stimulus Package to design and construct the groundwater pipeline and signs the relevant funding agreement.	DEDS	26.02.20 external PM progressing to update deed with milestone dates 26.03.20 – project plan updated inc. Milestones, draft deed being finalised 27.04.20 – still working on finalising draft funding deed
20 February 2020 287/1920	Item 27 Mendooran Water Supply - Connect Old River Pumping Station 287/1920 RESOLVED that Council: 4. Only proceeds with the installation and integration of the new control cabinet if DPIE approves of the re-allocation of funding.	DEDS	26.02.20 - DPIE has been in contact on 13/02/20 26.03.20 – DPIE was agreeable to the transfer as long as the total funding amount will not be exceeded and amount to 75% of the total project cost 27.04.20 – completed – project has commenced

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
20 February 2020 290/1920	<p>Item 30 Dunedoo Visitor Information Centre Proposal 290/1920 RESOLVED that Council:</p> <p>2. Delegates authority to the General Manager to negotiate and enter into a Memorandum of Understanding outlining conditions for use of office space at the Dunedoo Old Bank Building between the Dunedoo and District Development Group and Council. Conditions are:</p> <ul style="list-style-type: none"> • DDDG to register as Warrumbungle Shire Council VIC volunteers and undergo Induction and WHS training • DDDG to supply public liability insurance coverage • DDDG to organise and pay for MOU • Furniture for the Dunedoo VIC to be sourced by DDDG. <p>3. Enters into a Memorandum of Understanding for the use of the front counter office space at the Old Bank Building between DDDG as of 17 February 2020 for a two (2) year period with the option to extend for a further two (2) years, after an initial 6 month trial period.</p>	DEDS	<p>29.02.20 – discussions underway with Dunedoo DDG 06.03.20 – waiting for confirmation on public liability and have requested information on volunteers to organise induction and training. 21.04.20 – emailed DDDG for confirmation on public liability insurance coverage still no response 12.05.20 – Manager EDT following up for a response from DDDG.</p> <p>29.02.20 – discussions underway with Dunedoo DDG 06.03.20 - discussions continuing with Dunedoo DDG 28.04.20 – awaiting confirmation from Dunedoo DDG 12.05.20 – Manager EDT following up for a response from DDDG.</p>
20 February 2020 291/1920	<p>Item 31 Review of Impounding Act 1993 291/1920 RESOLVED that Council:</p> <p>2. Provides a submission on the discussion paper relating to the review of the <i>Impounding Act 1993</i>.</p>	DEDS	<p>29.02.20 Submission under preparation 03.04.20 – Completed submission submitted 20 March 2020</p>
20 February 2020 294/1920	<p>Item 34 Notice of Motion – Coolah Youth and Community Centre Building 294/1920 RESOLVED that item 34 Notice of Motion – Coolah Youth and Community Centre Building be deferred until the May Council meeting.</p>	GM	<p>23.04.20 – Report to May Council meeting - completed</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
20 February 2020 295/1920	<p>Item 35 Notice of Motion – NSW Road Classification Review 295/1920 RESOLVED that Council seek a report from staff that:</p> <ol style="list-style-type: none"> 1. Considers the possible impacts of the Road Classification Review on Council, including if maintenance contracts would be available to Council. 	DTS	07.04.20 – No advice received from State Review panel. 08.05.20 – No action to report.
	<ol style="list-style-type: none"> 2. Identifies roads that Council believes should be transferred to the State. 		07.04.20 – No advice received from State Review Panel on criteria for reclassifying roads. 08.05.20 – No action to report.
20 February 2020 301/1920	<p>Shop Local Cards 301/1920 RESOLVED that a report be prepared for Council regarding the concept of introducing shop local cards across the Local Government Area including the following information:</p> <ul style="list-style-type: none"> • Options for administering the cards • Costs to set up the shop local cards • Level of council involvement, including budgetary and resourcing considerations. 	DEDS	29.02.20 – Report under consideration and preparation 06.03.20 – Report to March 2020 Council meeting 01.04.20 – Meeting held with 2357 Partnership. Report to be presented at April Council Meeting 21.04.20 – completed – April council meeting resolved to defer paper to December 2020- see resolution 372/1920
19 March 2020 323/1920	<p>Item 9 Minutes of Robertson Oval Advisory Committee Meeting – 26 February 2020 323/1920 RESOLVED that:</p> <ol style="list-style-type: none"> 2. Council consider a 2019/20 budget allocation of \$110,000 for upgrading existing toilets in Robertson Oval is set aside in restricted assets and used as a contribution towards future construction of a new Robertson Oval Sports Building. 	DTS	30.03.20 – Email forwarded to Finance for inclusion in the 3 rd Quarter QBRS.
	<ol style="list-style-type: none"> 3. A Development Application be submitted for the Robertson Oval Sports Building based on the concept plans presented to the Robertson Oval Advisory Committee on the 26 February 2020. 		30.03.20 – Drawings forwarded to Barnson's for adjustments required for DA. 06.05.20 – Revised drawings received from Barnson's. Development Application to be prepared and submitted.
19 March 2020 324/1920	<p>Item 10 Minutes of Coonabarabran Town Beautification Advisory Committee Meeting – 27 February 2020 324/1920 RESOLVED that:</p> <ol style="list-style-type: none"> 2. That a maintenance strategy be prepared for the existing trees in the centre of John Street, which includes removing 30% of the tree canopy and replacing dead trees with young trees of the same species. 	DTS	30.03.20 – Replacement of trees to take place in May 2020. Plan to be developed for tree maintenance as works may include closure of John Street and weekend work. 06.05.20 – Completed. Trees have been replaced.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 March 2020 326/1920	Item 12 2020 ALGA National General Assembly of Local Government 326/1920 RESOLVED that Council nominates Councillor Doolan to attend the 2020 Australian Local Government Association National General Assembly with the Mayor in Canberra from 14-17 June 2020.	GM	23.04.20 – Assembly will not be going ahead in June 2020. The ALGA is to broaden the agenda for the Roads and Transport Congress in November 2020. Completed
19 March 2020 327/1920	Item 13 Drought Communities Programme – Extension 327/1920 RESOLVED that Council: 2. Approves the amendment of the application by removing the Free Drinking Water project component and seek approval for the refurbishment of the Coonabarabran Basketball Courts project.	DCCS	07.04.20 – Requested modification to project components. Initially have been advised that approval does not normally allow addition of different project but are allowed to distribute to other approved projects. Awaiting further advice. 08.05.20 – Completion date to extended to allow for late grant advice verbally given. Substitution of ‘Coonabarabran Basketball Court Refurbishment’ Project to replace ‘Free Potable Drinking Water not on Town Supply’ project near approval as Council advised within scope.
19 March 2020 328/1920	Item 14 2020 Local Government Elections 328/1920 RESOLVED that Council: 1. Note the report on the 2020 Local Government Elections. 2. Authorise the General Manager to undertake media to promote the election. 3. Hold a Candidate Briefing Workshop.	GM	23.04.20 – 2020 Council Elections postponed to September 2021 due to COVID -19 virus. Consider this matter completed.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 March 2020 337/1920	<p>Item 23 Home for Coolah Historical Society and Coolah Men's Shed 337/1920 RESOLVED that:</p> <ol style="list-style-type: none"> 1. The Coolah Men's Shed is given access to the old VRA shed in Campbell Street, Coolah subject to the following conditions: <ol style="list-style-type: none"> a. Written confirmation from the Coolah Men's Shed that the site is suitable for their needs. b. A change of use Development Application is submitted and paid for by the Coolah Men's Shed. c. A licence agreement is in place before the site is occupied by the Coolah Men's Shed. Occupation of the site will not take place until the VRA has vacated the site. d. The Coolah Men's Shed is responsible for legal costs associated with preparing the licence agreement. The rental fee is \$1.00 per year. e. The Coolah Men's Shed as tenant is responsible for all utility charges, maintenance expenses and building improvements associated with the old VRA building in Campbell Street, Coolah. f. The period of the licence agreement is two (2) years renewable for a further two (2) years upon application to Council. 2. The Coolah & District Historical Society is required to vacate the old VRA building in Campbell Street, Coolah within six months. 	DTS	<p>07.04.20 – Letter being drafted. 06.05.20 – Notification letter forwarded on 27 April 2020. Awaiting confirmation from the Coolah Men's Shed.</p> <p>07.04.20 – Letter being drafted. 06.05.20 – Notification letter forwarded on 27 April 2020. Awaiting confirmation from the Coolah Men's Shed.</p>
19 March 2020 339/1920	<p>Item 25 McMasters Park Toilets 339/1920 RESOLVED that the old toilet facility in McMasters Park be demolished.</p>	DTS	<p>07.04.20 – No action to report. 06.05.20 – Scope of works for full demolition or salvage / demolition of facility to be reviewed.</p>
19 March 2020 342/1920	<p>Item 28 Condition Assessment of Existing Groundwater Bores Project 342/1920 RESOLVED that Council:</p> <ol style="list-style-type: none"> 2. Authorises the additional expenditure estimated to be \$68,226 with the next Quarterly Budget Review. 	DEDS	01.04.20 – Sup vote being preparation

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 March 2020 343/1920	<p>Item 29 Dunedoo Sewer – Not Charged Connected and Not Connected Properties 343/1920 RESOLVED that Council:</p> <p>2. After giving notice to relevant rate payers, commences charging the ten (10) connected properties for this Financial Year and request back pay for the last three (3) Financial Years.</p> <p>3. Advertises the existing sewer mains in the Gazette and then starts charging the four (4) not connected properties.</p>	DEDS	<p>01.04.20 – notices under preparation 12.05.20 – notices under preparation</p> <p>01.04.20 – Relevant documents under preparation 12.05.20 – Gazettal under preparation</p>
19 March 2020 346/1920	<p>Item 32 Notice of Motion – Management of Trees along Council roads MOTION 346/1920 RESOLVED that Council be provided with a report from staff that outlines Council's current policy/practice for the management of trees overhanging roadways; the management of growth of timber along road edges; and the removal of fallen timber on road reserves.</p>	DTS	<p>07.04.20 – Investigation of legal and environmental constraints underway, including process of developing a Roadside Vegetation Management Plan. 08.05.20 – Report in draft form. Expect to be presented to June meeting.</p>
19 March 2020 347/1920	<p>Item 33 Notice of Motion – Water Tanks and Plumbing at Coonabarabran Fringe RFS 347/1920 RESOLVED that Council seeks funding for water tanks and plumbing at the Coonabarabran Fringe Rural Fire Brigade Station to help drought proof that facility. The Brigade needs water for:</p> <ul style="list-style-type: none"> – Cleaning trucks and equipment especially hoses. – Wash down after incidents. – Shed cleanliness. 	DTS	<p>07.04.20 – No action to report. 08.05.20 – No action to report.</p>
19 March 2020 348/1920	<p>Item 34 Notice of Motion – Coonabarabran History Group Tenancy at Coonabarabran VIC 348/1920 RESOLVED that the Coonabarabran History Group be charged a pepper corn rent of \$1 per annum to occupy their agreed area of the Coonabarabran Visitor Information Centre and that a standard lease be designed to reflect the agreed requirements of both parties.</p>	DEDS	<p>1.04.20 – Changes to be made to draft lease and sent to Coonabarabran History Group 21.04.20 – emailed Coonabarabran History Group to revise MOU with peppercorn rent. 12.05.20 – Manager EDT to followup with DPS</p>
19 March 2020 349/1920	<p>Item 35 Notice of Motion – Coonabarabran Golf Club refund of Non-Compliant Discharge Fees 349/1920 RESOLVED that Council advertise its interest to donate \$2,948 to the Coonabarabran Golf Club due to the financial hardship of the Club and to assist in its compliance with the liquid trade waste requirements.</p>	GM	<p>06.04.20 – Advertised and open to public comment until 4pm on 27 April 2020 12.05.20 Report to May 2020 Council Meeting Completed</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
16 April 2020 359/1920	Item 3 Minutes of Traffic Advisory Committee Meeting – 26 March 2020 359/1920 RESOLVED that: <ol style="list-style-type: none"> 1. Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 26 March 2020. 	DTS	06.05.20 – Completed.
	<ol style="list-style-type: none"> 2. Approval be granted to Warrumbungle Eventing for the part closure of Reservoir Street, Coonabarabran on Sunday, 12 July 2020 between 9.00am and 3.00pm to conduct the Cross Country One Day Event subject to compliance with Council's Road Closure Guidelines and receipt of current public liability insurance. 		06.05.20 – Completed. Letter of approval forwarded on 29 April 2020.
	<ol style="list-style-type: none"> 3. Approval be granted to the Gunnedah Cycling & Triathlon Club to conduct the Annual Sundowner Cycle Race from Coonabarabran to Gunnedah on Saturday, 13 June 2020. 		06.05.20 – Completed. Approval for 2020 event forwarded via email on 28 April 2020.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report																																													
16 April 2020 362/1920	<p>Item 6 Community Financial Assistance Donations 2019/20 (Round Two) 362/1920 RESOLVED that Council funds the following applications under Round Two of the 2019/20 Community Financial Assistance Donations at a total amount of \$7,900.</p> <table border="1" data-bbox="226 376 1240 1214"> <thead> <tr> <th data-bbox="226 376 300 437">Ref</th> <th data-bbox="300 376 427 437">Doc ID</th> <th data-bbox="427 376 770 437">Applicants</th> <th data-bbox="770 376 943 437">Amount Requested \$</th> <th data-bbox="943 376 1240 437">Project Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="226 437 300 564">1</td> <td data-bbox="300 437 427 564">112546</td> <td data-bbox="427 437 770 564">Coonabarabran Community Christmas Lunch</td> <td data-bbox="770 437 943 564">500.00</td> <td data-bbox="943 437 1240 564">Providing free Christmas lunch to the Coonabarabran Community</td> </tr> <tr> <td data-bbox="226 564 300 660">3</td> <td data-bbox="300 564 427 660">112417</td> <td data-bbox="427 564 770 660">Riding for the Disabled association NSW Coonabarabran branch</td> <td data-bbox="770 564 943 660">500.00</td> <td data-bbox="943 564 1240 660">Riding boots for the disabled</td> </tr> <tr> <td data-bbox="226 660 300 740">6</td> <td data-bbox="300 660 427 740">112828</td> <td data-bbox="427 660 770 740">Dunedoo Historical Society and Museum</td> <td data-bbox="770 660 943 740">500.00</td> <td data-bbox="943 660 1240 740">Dunedoo Swan Road Mural update/renewal</td> </tr> <tr> <td data-bbox="226 740 300 836">7</td> <td data-bbox="300 740 427 836">112830</td> <td data-bbox="427 740 770 836">Dunedoo Sports Club LTD</td> <td data-bbox="770 740 943 836">500.00</td> <td data-bbox="943 740 1240 836">Purchase 4 mobile pull up banners for 'Tunes on the Turf' event</td> </tr> <tr> <td data-bbox="226 836 300 963">10</td> <td data-bbox="300 836 427 963">112842</td> <td data-bbox="427 836 770 963">Binnaway Progress Association</td> <td data-bbox="770 836 943 963">500.00</td> <td data-bbox="943 836 1240 963">Hire of mobile movie theatre for school holiday/youth week activity</td> </tr> <tr> <td data-bbox="226 963 300 1043">11</td> <td data-bbox="300 963 427 1043">112864</td> <td data-bbox="427 963 770 1043">Binnaway Tennis Club Inc.</td> <td data-bbox="770 963 943 1043">400.00</td> <td data-bbox="943 963 1240 1043">Court lighting maintenance</td> </tr> <tr> <td data-bbox="226 1043 300 1139">12</td> <td data-bbox="300 1043 427 1139">112860</td> <td data-bbox="427 1043 770 1139">Dunedoo Area Community Group Inc.</td> <td data-bbox="770 1043 943 1139">500.00</td> <td data-bbox="943 1043 1240 1139">Purchase two perspex boxes for educational purposes</td> </tr> <tr> <td data-bbox="226 1139 300 1214">14</td> <td data-bbox="300 1139 427 1214">112867</td> <td data-bbox="427 1139 770 1214">Goolhi Reserve Committee</td> <td data-bbox="770 1139 943 1214">500.00</td> <td data-bbox="943 1139 1240 1214">Repairs to Goolhi Hall</td> </tr> </tbody> </table>	Ref	Doc ID	Applicants	Amount Requested \$	Project Description	1	112546	Coonabarabran Community Christmas Lunch	500.00	Providing free Christmas lunch to the Coonabarabran Community	3	112417	Riding for the Disabled association NSW Coonabarabran branch	500.00	Riding boots for the disabled	6	112828	Dunedoo Historical Society and Museum	500.00	Dunedoo Swan Road Mural update/renewal	7	112830	Dunedoo Sports Club LTD	500.00	Purchase 4 mobile pull up banners for 'Tunes on the Turf' event	10	112842	Binnaway Progress Association	500.00	Hire of mobile movie theatre for school holiday/youth week activity	11	112864	Binnaway Tennis Club Inc.	400.00	Court lighting maintenance	12	112860	Dunedoo Area Community Group Inc.	500.00	Purchase two perspex boxes for educational purposes	14	112867	Goolhi Reserve Committee	500.00	Repairs to Goolhi Hall	DCCS	08.05.2020 Successful and unsuccessful Applicants notified 17 April 2020. Payment Orders entered into finance system. Applicants requested to clarify any missing information to ensure proper accounting of payments.
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Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
16 April 2020 363/1920	<p>Item 7 Draft Operational Plan and Delivery Program 2020/21 – 2023/24 363/1920 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Receive the report on the Draft Operational Plan and Delivery Program 2020/21 – 2023/24; 2. Endorse the Draft Operational Plan 2020/21, including the Revenue Policy, to go on public exhibition for at least a period of 28 days commencing Friday 17 April 2020; and 3. Be presented with a further report following the exhibition period including any submissions made on the Draft Operational Plan and Delivery Program 2020/21 – 2023/24. 	DCCS	<p>08.05.2020 Draft Operational Plan 2020/21, including the Revenue Policy including Fees and Charges, placed on Public Exhibition closing Thurs 29 May 2020.</p>
16 April 2020 365/1920	<p>Item 9 Occupation of the Mezzanine Level of the Coonabarabran Sport and Recreation Building 365/1920 RESOLVED that the Coonabarabran Amateur Boxing Association Incorporated is given access to the mezzanine level at the Coonabarabran Sport and Recreation Building subject to the following conditions:</p> <ol style="list-style-type: none"> 1. A licence agreement is in place to occupy the mezzanine level of the Coonabarabran Sport and Recreation Building. 2. The Coonabarabran Amateur Boxing Association Inc. is responsible for legal costs associated with preparing the licence agreement. 3. The period of the licence agreement is two (2) years renewable for a further two (2) years upon application to Council. 4. The annual rental fee is \$2,400. 5. Daily use fee in accordance with Council's fees and charges will apply if after 28 days after the licence agreement document has not been returned by the Association. 	DTS	<p>08.05.20 – Clarke & Cunningham have received instruction to prepare licence agreement.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
16 April 2020 371/1920	<p>Item 13 Review of Warrumbungle Waste 371/1920 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Considers the closure of the Ulamambri Transfer Station during the 2020/2021 financial year, with the proposed changes being notified to the community via a public consultation phase for 28 days, and a further report be provided to Council on submissions received after the consultation phase has ended. 2. Endorses the modification of the Dunedoo Transfer Station opening times to three (3) days per week; being eighteen (18) hours in total instead of 17.5 hours as follows; <ul style="list-style-type: none"> Sunday: 8.00 – 4.30 closed ½hr for lunch (8hrs) Tuesday: 9.00 – 11.00 (2hrs) Thursday: 8.00 – 4.30 closed ½hr for lunch (8hrs) with the proposed changes being notified to the community via a public consultation phase for 28 days, and a further report be provided to Council on submissions received after the consultation phase has ended. 3. Supports the opening hours for the Transfer Stations at Baradine, Binnaway, Coolah and Mendooran to remain the same as current. 4. Continues to provide supervision at transfer stations during opening hours. 5. Costs and investigates the provision of a green waste pick up service via 240lt wheelie bins within the townships across the LGA. 6. Authorises the General Manager to negotiate sale of scrap metal reserves from Council's waste sites, with income going back to Warrumbungle Waste. 7. Considers the cessation of the service to supply and collect woolpacks for commercial recycling during the 2020/2021 financial year, with commercial businesses be offered yellow-lidded recycling bins that will be collected fortnightly by Council similar to residential recycling arrangements, with the proposed changes being notified to the community via a public consultation phase for 28 days, and a further report be provided to Council on submissions received after the consultation phase has ended. 8. Continues to operate the CDS (Container Deposit Scheme) at the Coonabarabran Waste and Recycling Centre and Dunedoo Transfer Station. 	DEDS	<p>28.04.20 – Notices being prepared 12.05.20 – Notice being prepared</p> <p>28.04.20 – Notices being prepared 12.05.20 – Notice being prepared</p> <p>28.04.20 - complete</p> <p>28.04.20 - complete</p> <p>28.04.20 – to be commenced 12.05.20 – to be commenced</p> <p>28.04.20 – to be commenced 12.05.20 – prices being sought by Manager Planning and Regulation</p> <p>28.04.20 – letters to users of commercial recycling are under preparation 12.05.20 – draft letter in progress</p> <p>28.04.20 - complete</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
16 April 2020 372/1920	Item 14 Shop Local Community Gift Cards 372/1920 RESOLVED that item 14 Shop Local Community Gift Cards be deferred until the December 2020 Council meeting.	DEDS	28.04.20 – completed – deferred to December Council meeting
16 April 2020 373/1920	Item 15 Local Strategic Planning Statement Report 373/1920 RESOLVED that Council adopts the Warrumbungle Shire Local Strategic Planning Statement.	DEDS	28.04.20 – completed
16 April 2020 388/1920	<p>Item 18 Mayoral Minute – COVID 19 – Financial Support 388/1920 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Calls on the Federal Government and NSW Government to urgently deliver comprehensive and multifaceted financial support and stimulus packages to local government to enable them to continue to operate effectively and provide essential services during the COVID-19 pandemic. 2. Calls for the packages to include the following measures: <ul style="list-style-type: none"> • Increasing Financial Assistance Grants payments to 1% to help councils maintain essential functions and services, acknowledging the increased costs and mounting revenue losses arising from COVID-19 (and drought and bushfire where affected) as well as giving councils capacity to provide hardship assistance to businesses and residents. • Immediate financial assistance to support council employees, especially in early education and care. • Providing stimulus funding to councils for projects that will help sustain council operations and boost local economies. This could be achieved through increasing or bringing forward funding under existing funding programs or introducing new programs. • Increased access to TAFE, VET and other apprenticeship opportunities that council staff can undertake to address skill shortages, especially for staff in non-essential services who are unable to be redeployed. 3. Commends the NSW and Federal Governments on their stewardship during this crisis and commits to working in partnership to protect community health and sustain local economies through this crisis. 	GM	 22.04.20 - Completed 22.04.20 - Completed 22.04.20 - Completed

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
16 April 2020 388/1920 (cont)	Item 18 Mayoral Minute – COVID 19 – Financial Support 388/1920 RESOLVED that Council: 4. Write to the local State Member Roy Butler MP, Prime Minister, the Hon Scott Morrison MP, NSW Premier the Hon Gladys Berejiklian MP, Federal Treasurer the Hon Josh Frydenburg MP, NSW Treasurer the Hon Dominic Perrottet MP, NSW Local Government Minister the Hon Shelley Hancock MP, Federal Minister for Local Government the Hon Mark Coulton MP, Federal Opposition Leader the Hon Anthony Albanese, NSW Opposition Leader Jodi McKay MP, Federal Shadow Minister for Local Government Jason Clare MP and NSW Shadow Minister for Local Government Greg Warren MP to confirm their support for increased financial assistance and stimulus funding for local government to help councils maintain essential services and employment during the COVID-19 pandemic.	GM	22.04.20 – Completed, letters sent 22 April 2020
	5. Endorses Local Government NSW’s sector-wide campaign to obtain financial assistance, employment support and stimulus funding for the local government sector.		
	6. Advise LGNSW President Linda Scott of the passage of this Mayoral Minute.		23.04.20 – Letter sent to Linda Scott